



## Notes on Application for Secondary One Admission (2024-2025)

### 2024/25 年度中一轉讀生申請須知

(1) **Application Period 接受申請日期**

9-7-2024 (Tuesday 星期二) - 10-7-2024 (Wednesday 星期三)

(2) **Application Form 領取表格**

Application forms could be obtained from the school office or downloaded from the school webpage <https://www.elegantia.edu.hk> from 9<sup>th</sup> July, 2024 onwards.

由 9-7-2024 起可親臨本校領取申請表或於本校網頁下載 <https://www.elegantia.edu.hk>。

(3) **Guidelines on Submission of Application 遞交表格須知**

**1. Documents for Submission of Application 文件**

- (1) Completed application form with applicant's photo affixed in the designates space  
已填妥之申請表（在指定位置貼上近照）
- (2) Photocopies of HK Identity Card / Passport, S1 Admission and Allocation Slip  
身份證 / 護照、派位證及入學註冊證副本
- (3) Photocopies of the applicant's school reports of the past two years (i.e. Primary 5-6)  
過往兩年成績表副本（小五六成績表副本）
- (4) Personal Profile / Evidence of participations and achievement in extra-curricular activities  
個人學習檔案 / 相關活動 / 服務證明文件
- (5) Recommendation of Letter from the Principal (if any)  
小學校長推薦信（如有）

**2. Submission of Applications 遞交表格方法**

The completed application form and the documents could be **submitted by HAND on or before the closing date.**

填妥表格後，請於限期前親臨本校提交。

**(4) Admission Criteria 錄取準則**

Based on previous experience, only limited places are available each year. Admission criteria include and the applicant's academic results, conduct, co-curricular activities, services, interview(s) and written test, etc. **Whether students are admitted depends on the places available and students' performance. Only selected applicants will be notified to attend interview(s) and written test. Parents are reminded not to call for the enquiry of application results.**

按過往經驗，每年派位後剩餘供轉讀申請的學額有限。中一轉讀學位申請將以下列資料作取錄考量：學校成績、操行、活動、服務、面試及筆試表現等。最後取錄與否視乎學額及學生表現。本校會通知合適者進行面試及筆試，家長不用向本校查詢申請結果。

**(5) Office Hour 辦公時間**

The school office hour is as follows 以下為學校校務處辦公時間：

Monday – Firday 週一至週五：8:30 am - 12:30 pm, 2:15 pm - 4:30 pm

Saturday 週六：9:30 am - 12:30 pm

**(6) Personal Information Collection Statement 收集個人資料聲明**

All personal data provided in the application form will only be used for admission purpose and data held by the school will be kept confidential.

申請人在報名表格上所提供的個人資料，只用於是次申請。所有收集的資料將會保密處理。

**(7) Enquiries 查詢**

Miss Wu, Mr. Tai 胡小姐、戴先生

Telephone 電話：2468 3680